

# SUPER CO-OP

## MINUTES BOARD OF DIRECTORS MEETING

March 20, 2024 1:00 PM

Any member of the public who requires a disability-related modification or accommodation in order to participate in this meeting should submit a detailed written request to the Child Nutrition Services Director of the San Mateo-Foster City School District at the District office at least 48 hours prior to the meeting.

To join with Google Meet, click on the link <https://meet.google.com/zmd-kapm-xcr>

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### Sites Videoconferencing

South Pasadena Unified School District 1100 El Centro St. South Pasadena, CA 91030	San Mateo-Foster City School District 1170 Chess Drive Foster City CA 94404
Whittier Union High School District 9401 S. Painter Ave. Whittier, CA 90605	Redlands Unified School District 250 Church Street Redlands, CA 92374
Pomona Unified School District 1460 East Holt Avenue Suite 160 Pomona, CA 91767	Manhattan Beach Unified School District 325 S. Peck Ave. Manhattan Beach, CA 90266
San Juan Unified School District 3738 Walnut Ave. Carmichael, CA 95608	Santa Cruz City Schools 133 Mission St., Ste. 100 Santa Cruz, CA 95060
Central Unified School District 5652 W. Gettysburg Fresno, CA 93722	Santa Clarita Valley School Food Services Agency 25210 Anza Drive Santa Clarita, CA 91355

### CALL MEETING TO ORDER 1:00 P.M.

Meeting called to order at 1:10 PM

### FLAG SALUTE

Daryl Hickey led the flag salute

### ROLL CALL

#### **Board Members**

Daryl Hickey - present

Lena Agee - present

Fran Debost - present

Sneh Nair - present

Amy Hedrick-Farr - present

Alissa Angle - present  
Susan Weiss – not present  
Jenifer Smith – not present  
Elizabeth Brown Smith - present  
Alyssa Cummings – present

### **Staff**

Fran Debost, Lead Agency Representative to the Super Co-Op Board of Directors

### **1. AGENDA**

**Approve the agenda for the meeting.**

**Motion made by:** Daryl Hickey - Pomona Unified School District

**Second made by:** Sneh Nair – San Juan Unified School District

**Vote:** All approved

### **2. GOVERNING COUNCIL MEETING 12-13-2023 MINUTES**

**Approve the minutes of the 12-13-2023 meeting**

**Motion made by:** Daryl Hickey - Pomona Unified School District

**Second made by:** Amy Hedrick-Farr – Santa Cruz City Schools

**Vote:** All approved

### **3. PUBLIC COMMENTS**

**Opportunity for the public to address the Super Co-Op Board of Directors.**

No public comments

### **4. LEAD AGENCY REPORTS**

**Opportunity for representative of the lead district to give reports or updates on activities related to Super Co-Op business.**

Entitlement surveys were published one week earlier than last year. All districts, with the exception of one, have successfully completed their surveys, largely due to the diligent efforts of Cambria Falcon.

All membership fees were settled by January 2024. Currently, we are actively working on gathering the annual renewal agreements.

The list of approved Super Co-Op distributors has been posted on the Super Co-Op website. An informative email detailing how to utilize this list has been sent to all districts.

The transition in lead districts is progressing well. The resolutions were approved by the Board of Trustees of both San Mateo-Foster City School District and Lodi Unified School District. The next step is to obtain the signatures of member districts' superintendents on an amendment to the JPA agreement.

### **5. MEMBER AGENCY REPORTS**

**Opportunity for representatives of the member districts to give reports or updates on activities related to Super Co-Op business.**

No reports

### **6. INFORMATION/DISCUSSION ITEMS**

#### **6.1 Update Super Co-Op administrator**

Update on Super Co-Op 2023-24 entitlement by Stephanie Ewing

The initial entitlement for Super Co-Op was \$83 million. Super Co-Op has been receiving transfers from the California excess account, as well as other States or school districts, totaling \$800,000.

While Super Co-Op is out of pounds for some commodities, it continues to receive additional pounds daily. Brown boxes have been moving more quickly than last year and the utilization of DOD funds is excellent; Super Co-Op should not be swept in May.

## **6.2 Super Co-Op New Members for SY2024-25**

In addition to the districts approved at the 12-13-2023 Board meeting (Carlsbad USD, Helendale Elementary School, Palermo Union Elementary School District, Santa Ana Unified School District, Napa Valley Unified School District and Snowline Joint Unified School district), Yosemite Unified School District was approved to become a member.

## **7. ACTION ITEMS**

### **(A) Approval of Super Co-Op's payment for ACDA conference expenses**

As of July 1st, 2024 Lodi, USD will act as the Lead District for Super Co-Op. Betty Crocker's (Lodi Food Service Director) participation in the ACDA conference scheduled for April 21-24, 2024 is deemed beneficial for her future role.

Although Alyssa Cummings cannot attend the Conference, she proposes that her Nutrition Specialist, Josie Perez, attend in her behalf.

**Administration recommends that the Board approve Super Co-Op's payment for the registration and expenses incurred by Betty Crocker and Josie Perez during their attendance to the ACDA conference.**

**Motion made by:** Elizabeth Brown Smith – Whittier Union High School

**Second made by:** Daryl Hickey - Pomona Unified School District

**Vote:** All approved

## **8. FUTURE EVENTS**

- Next Board meeting May 15, 2024
- ACDA annual conference: April 21-24, 2024 in St Louis, Missouri

## **9. ADJOURNMENT**

Meeting adjourned at 1:55 PM